

Crystalia Glass LLC
132 32nd Street, Ste 120
Brooklyn, NY 11232
+17186900258
sales@crystaliaglass.com
www.crystaliaglass.com



QUOTE

Your Sales Executive: YOUR NAME IS HERE

ADDRESS	SHIP TO	QUOTE TRACK #
Fill manually	Fill manually	DATE
Fill manually	Fill manually	VALID UNTIL
Florida, Fill @ZIP code here like @10001	Florida, Fill @ZIP code here like @10001	

PRODUCT / SERVICE	PRICE	DISCOUNT	AMOUNT
(0 sq.ft.)	\$ 0		\$ 0
Measurements:		\$0	
#N/A			
• DESIGN:			
• GLASS (Tempered, except mirrors):			
#N/A			
-			
LOCK: N/I			
• Finish: SELECT			

Installation: IS NOT INCLUDED
Including field survey, shop drawings, delivery, and labor.

CHOOSE DELIVERY FREE

Lead Times and Payment Terms:
Please refer to the Crystalia Glass LLC. Agreement for information on lead times and payment terms.
Additional Charges for Changes:
Any changes in the size and type of glass or changes in the hardware requested by the customer will be subject to additional charges.
Tax Exemption:
If the customer is tax-exempt, the estimate will exclude tax. Please provide the necessary documentation to verify tax exemption status.
Approximate Pricing:
The estimated prices provided are approximate and subject to change. Once order details, site conditions, and delivery logistics are confirmed, final pricing will be determined.

Subtotal:	-
Tax exempt:	NO
Taxes are not included in the price!	-
TOTAL DUE:	-

Accepted By

Accepted Date

INSTRUCTION FOR A DEPOSIT PAYMENT:

In the payment details (comments on the payment), please include the Quote Track #: and its date:

DOWN PAYMENT:	15%	\$0	Is due by:
SHOP DRAWINGS signing and START THE FABRICATION payment:	35%	\$0	
BEFORE THE SHIPPMENT TO THE PROJECT SITE	50%	\$0	

Delivery Payment Terms

15% DOWN PAYMENT IS REQUIRED BEFORE THE FIELD SURVEY AND/OR SHOP DRAWING PRODUCTION.

35% PAYMENT IS REQUIRED TO START THE FABRICATION AFTER THE SHOP DRAWING IS APPROVED.

50% PAYMENT IS REQUIRED BEFORE THE ORDER IS SHIPPED TO THE PROJECT SITE.

Installation Payment Terms

15% DOWN PAYMENT IS REQUIRED BEFORE THE FIELD SURVEY AND/OR SHOP DRAWING PRODUCTION.

35% PAYMENT IS REQUIRED TO START THE FABRICATION AFTER THE SHOP DRAWING IS APPROVED.

50% PAYMENT IS REQUIRED BEFORE THE INSTALLATION BEGINS.

- Only the FIRST payment can be made with a credit card, Zelle, Wire, ACH, or check.
- American Express is not accepted for initial payments. If customer pays with AMEX, we'll request a different credit card and issue a refund upon receiving the new payment.

Note: 3.5% processing fee is non-refundable.

- The second and third payments must be made using Zelle, Wire, ACH, or check (no credit card payments are accepted).
- Credit card payments are subject to a 3.5% service charge.
- Check payments must be cleared in the bank before production begins.
- Payment methods accepted by Crystalia Glass: checks, wire transfers, Zelle, Visa, Mastercard and Discover.

For Credit Card payments using QuickBooks platform, please follow these steps:

- Open the email from our company titled "New payment request from Crystalia Glass LLC." and press the link "Review and pay."
- On the payment page, carefully review the information to ensure its accuracy.
- Please note that there is a 3.5% card fee when making a credit card payment.
- Click the "Pay" button to complete the transaction.
- After completing the payment, download the invoice and send it to your manager.
- If you have any questions during the payment process through QuickBooks, please contact us for further assistance.
- Please note that these instructions are provided for informational purposes and are subject to the terms and conditions specified in your agreement with Crystalia Glass LLC.

Check

Recipient	Crystalia Glass LLC
Address	132 32nd Street, Suite 120, Brooklyn, NY 11232

Bank Wire/ ACH

Recipient	Crystalia Glass LLC
Account number	721592076
Routing number	021000021
Bank Name	JP Morgan Chase Bank
SWIFT/BIC Code for Chase Bank	CHASUS33
Bank address, city & state	Chase Bank, 270 Park Avenue, New York, NY 10017

Zelle/Chase Quickpay

Recipient	Crystalia Glass LLC
E-mail	sales@crystaliaglass.com

IMPORTANT:

For all wire, Zelle, and check payments, the customer must include either the Quote Track # and Date or the Estimate and Invoice numbers (whichever was provided) in the "Message to Recipient" or "Memo" field.

Payments will not be accepted if this information is missing.